

SEP 02 2025

SHERRY MURRAY
COUNTY CLERK

250819

SA&I 1-4040 (2000)

Canadian _____ County, Oklahoma
COUNTY PURCHASING OFFICE
Canadian _____ County Court House
El Reno _____, Oklahoma
Phone: (405) 295-6125

INVITATION TO BID

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE
SIDE RELATING TO SUBMISSION OF THIS BID.
Notarized Affidavit completions and signature required on reverse side.

DATE ISSUED
September 2, 2025
Page 1 of 2

BID NUMBER #2026-#03 Pest Control / County Commissioners	BID CLOSING DATE AND HOUR Sept. 19, 2025 at 4:00 pm	REQUIRED DELIVERY DATE SEE SPECIFICATIONS _____ Days after award of Purchase Order
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TERMS
Net, FOB this bid will open Sept 22, 2025 during Commissioner's Meeting that begins at 9:00am

DATE OF DELIVERY:
SEE SPECIFICATIONS

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
	(1) or more		<p>County Commissioners are seeking bids for Pest Control.</p> <p>See Specifications Attached.</p> <p>The Board of Canadian County Commissioners reserves the right to reject any and all bids or to award all or any portion of the items bid.</p> <p><u>The terms & conditions of this document must be completed and returned or the bid will be rejected.</u></p> <p>Contact person: Board of County Commissioners (405) 295-6200</p>		<p>\$ _____</p> <p>Total</p>

APPROVED

Date: _____



Officer or Department Head

AMERICAN STATE
COUNTY CLERK
FILED OR RECORDED

SEP 20 2025

COUNTY CLERK
CANDIAN COUNTY

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Canadian County Courthouse, 314 W. Rogers, El Reno, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Canadian County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until 10/22/2025
(DATE)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day

of _____, 20 _____

(SEAL)

Firm: _____

My commission expires _____

Signed by: _____ Title: _____
(Manual Signature of Undersigned)

NOTARY PUBLIC (CLERK OR JUDGE)

Address: _____ Phone: _____

City: _____ State: _____

Zip: _____

Please mail sealed bids to:
Canadian County Clerk's Office
Attn: Purchasing
PO Box 458
El Reno, OK 73036

Street Address:
314 W. Rogers
El Reno, OK 73036



**Canadian County
Purchasing**

Bid Specifications

Date Issued: September 2, 2025
Bid Number: **2026-#03**
Closing Date: September 19, 2025 at 4:00pm
PO Box 458, 314 W. Rogers, El Reno, OK 73036
Opening Date: September 22, 2025 during the Commissioner's Meeting that begins at 9:00am
Commissioner's Meeting Room, 314 W. Rogers, El Reno, OK 73036

~ SPECIFICATIONS ~
Pest Control / County Commissioners

The County Commissioners are seeking bids for Monthly Pest Control at the following locations:

- Workforce Building – 210 N. Choctaw, El Reno, OK
- Judicial Building – 301 N. Choctaw, El Reno, OK
- Assessors Building – 200 N. Choctaw, El Reno, OK
- El Reno Health Dept – 100 S. Rock Island, El Reno, OK
- Sheriff Annex – 201 N. Rock Island, El Reno, OK
- Jail – 302-400 N. Evans, El Reno, OK
- Sheriff's Office – 208-210 W. Rogers, El Reno, OK
- Administration Building – 314 W. Rogers, El Reno, OK
- Election Board – 200 S. Bickford, El Reno, OK
- OSU Extension Building – 218 N. Country Club, El Reno, OK
- Educational Building – 220 N. Country Club, El Reno, OK
- Board of County Commissioners – 215 N. Evans, El Reno, OK

For Information Contact:

Contact: Board of County Commissioners
Phone: (405) 295-6200
Hours: Monday – Friday 9:00am to 4:00pm

If you have any questions or need additional information, please contact:
Lindsey Garrett, Purchasing Agent, 405.295.6145
lgarrett@okcana.cogov.net

314 W. Rogers, El Reno, OK 73036
405.295.6125 ~ Fax 405.422.2437
www.canadiancounty.org



**Canadian County
Purchasing**

Affidavit / Proof of Mailing

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~ AFFIDAVIT ~

Pest Control / County Commissioners

State of Oklahoma)
County of Canadian) §

I, Lindsey Garrett, Purchasing Agent, in and for said County and State, do hereby certify that "Invitations to Bid" were sent to the following:

Bid Clerk
projects@bidclerk.com

Bid News
projects@isqft.com

ePlan
1400 Forum Blvd. Ste 7B
Columbia, MO 65203

Online Data Services
5425 Peachtree Parkway NW
Peachtree Corners, GA 30092

Droptine Inspections LLC
dba Morrison Pest
6825 Alfadale St
Union City, OK 73090

Turf Care
P.O. Box 506
El Reno, OK 73036

RIP Pest and Weed Control
1615 E. US Highway 66 Ste A
El Reno, OK 73036

Southern Pest Control
southernpestinok@gmail.com

Brandley Pest Control
711 Cedar Ave
Yukon, OK 73160

Witness my hand and seal this 2nd day of September, 2025.

Lindsey Garrett

Lindsey Garrett, Purchasing Agent

(SEAL)





**Canadian County
Purchasing**

BID CHECKLIST

Date Issued: September 2, 2025
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**TO HELP PREVENT BIDS FROM BEING REJECTED FOR LACK OF COMPLETION
PLEASE CHECK FOR THE FOLLOWING:**

Is the Invitation to Bid Signed and Notarized? _____

Are all applicable spaces filled in? _____

Are all necessary papers enclosed? _____

Is the Bid # and Closing Date on outside of return envelope? _____

Thank You,

Lindsey Garrett, Purchasing Agent